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| |  |  | | --- | --- | | **Department Council** | **Aalborg Universitet**  Fredrik Bajers Vej 7K Postboks 159 9220 Aalborg  Morten Korsgaard  Email: moko@bio.aau.dk  Dato: 21-02-2024 Meeting 1 2024 | | |
| Agenda for meeting in Department Council February 29th from 9 a.m. to 12 p.m., FRB 7H room 2.405 and Teams |

**Participants:** Kim Lambertsen Larsen (formand), Casper Steinmann, Julie Beukel, Michelle Hyldegård Mortensen, Mads Moltzen-Juul, Nadieh de Jonge, Morten Haunsvig, Morten Korsgaard, Sergey Kucheryavskiy, Trine Aalborg, Peter Roslev, Louise Kiilerich Pratas

Secretary: Morten Korsgaard

Unable to attend: *Please notify* [*moko@bio.aau.dk*](mailto:moko@bio.aau.dk) *29th at 8. at the latest.*

**Agenda**

1. Approval of the agenda
2. Introduction round
3. Financial update on the department
4. Organization and management
5. Discussion of tasks based on the Council's mandate
6. Summer seminar on August 15-16. Create is booked. Financial framework: 110,000 DKK.
7. Update and discussion on ongoing efforts regarding diversity, including dialogue with younger female researchers including proposed ideas for possible solutions.
8. Communication. Status update on BIO collaboration with AAU Communication. Daily operations and strategic initiatives. Discussion of priorities.

BREAK

1. Use of AI in teaching, research, and administration at BIO. Formal and informal integration of AI? How do we address the developments? Concrete opportunities and limitations?
2. Updates from student representatives
3. Any other business

**Item 1: 09.00-09.05 Approval of the agenda (KLL)**

Can the agenda be approved by the council?

**Item 2: Kl. 09.05-09.15 Introduction round (KLL)**

Nadieh, Sergey, Michelle og Louise are newly elected.

**Item 3: 9.15-9.25 Financial update on the department. (KLL)**

**Item 4: 9.25-9.40 Organization and management. (KLL)**

**Item 5: 9.40-9.55 Discussion of tasks based on the Council's mandate “…**to discuss and advise the department management on issues related to the department’s research, education, knowledge dissemination and possibly public sector services. The department council advises the head of department on issues presented by the head; furthermore, the council may comment on issues of significance to department activities, which the council considers to be relevant.”

Link: [Why get involved in AAU Elections? - Aalborg Universitet](https://www.election.aau.dk/why-get-involved#department-councils)

**Item 6: 9.55-10.15 Summer seminar on August 15-16. Create is booked. Financial framework: 110,000 DKK. (KLL)**

Themes discussed in the management: Well-being, diversity, innovation, PURE, Missions/department missions.

**Item 7: 10.15-10.35 Update and discussion on ongoing efforts regarding diversity, including dialogue with younger female researchers including proposed ideas for possible solutions. (KLL)**

Attachment: ”Item 7: “Recommendations form diversity initiatives at AAU and possible solutions”

**Item 8: 10.35-10.55 Communication. Status update on BIO collaboration with AAU Communication. Daily operations and strategic initiatives. Discussion of priorities. (KLL)**

**BREAK 10.55-11.05**

**Item 9: 11.05-11.25 Discussion about the use and options of AI in teaching, research, and administration at BIO. Formal and informal integration of AI? How do we address the developments? Concrete opportunities and limitations? (KLL)**

Attachment: ”Item 9: Resumé af undersøgelsen: ”Brug af generativ AI på Institut for Kemi og Biovidenskab”

**Item 10: 11.25-11.40 Updates from student representatives (Julie, Mads)**

**Item 11: 11.40-12.00 Any other business (KLL)**